

Mental Health Manager
Upper Sioux Community Social Services

Hours: Fulltime 8:00am to 5:00pm Monday through Friday.

Salary is dependent on experience.

Position reports to the Social Services Director.

Native American Preference Applied.

Closing Date for applications: Until Filled

Positions Requirements:

- BA in Social Service/Human Services field preferred. A minimum of two years post-secondary education and/or equivalent of experience
- Prefer knowledge of the Indian Child Welfare and Native American Culture
- Knowledgeable about client Confidentiality and HIPAA
- Must have current driver's license, proof of insurance
- Be able to work a 40-hour week with on-call hours possible
- Must be organized

Position Responsibilities:

- Develop a comprehensive understanding of the mental health needs of the Upper Sioux Community-adult and youth.
- Network and provide referral services for USC members
- Provide case management and keep files organized and understandable notes current at all times
- Provide culturally competent safety plans and services as needed
- Participate in Child Protection Team meeting with Yellow Medicine, Chippewa, and other counties as needed
- Attend county networking meetings as assigned
- Assist USC members with scheduling of appointments and/or transportation to placements or appointments
- Report any adult/child abuse or neglect to the proper entity/MARC
- Collaborate with all other departments as needed
- Understand and interpret program reports and budget justifications
- Complete all required Mental Health reports for the State of Minnesota and Indian Health Services in an appropriate time frame
- Other duties as assigned or needed

Send Resume and Cover Letter to:
USC Social Services Director
PO Box 147
Granite Falls, MN 56241