



JOB ANNOUNCEMENT

Upper Sioux Community

Position: Indian Child Welfare Manager
Department: Social Services
Hours: Full time (Monday-Friday, 8am-4pm) w/ On-Call for Crisis
Salary: Based on Experience
Closing Date: Open Until Filled

EDUCATION, EXPERIENCE AND QUALIFICATION REQUIREMENTS

- Minimum of two years post-secondary education required. BA in Social Work or closely related field preferred.
- Knowledge of the Indian Child Welfare Act and Native American Culture.
- Knowledge of court procedures and child welfare laws preferred.
- Experience with Children's Mental Health and Child Protection preferred.
- Must have a valid driver's license.
- Must pass a pre-employment drug screen and background check.

SUPERVISION

Reports to Social Services Director

ESSENTIAL DUTIES and RESPONSIBILITIES

- Client Confidentiality
- Provide case management for Child Protection and Children's Mental Health
- Provide/Arrange necessary social services to families, parents, children, and individuals as needed.
- Keep case files organized and up to date
- Mandated Reporting
- Be a court advocate for Upper Sioux Community families and children
- Prepare court reports and attend necessary court hearings
- Participate in Child Protection Team meetings with county agencies
- Recruit foster care providers
- Manage ICWA contracts/grants with State and Federal programs.
- Other Duties as assigned.

Native American Preference Applied

If interested, send Resume and Cover Letter to:
Upper Sioux Community
Attn: Social Services Director
PO Box 147
Granite Falls, MN 56241