



## EMPLOYMENT OPPORTUNITY UPPER SIOUX COMMUNITY

**Position:** ICW Youth Specialist  
**Department:** Social Services  
**Hours:** Full-time (Monday-Friday; 8am-4pm)  
**Salary:** \$18.00 Hourly  
**Closing Date:** Open until filled

### **EDUCATION, EXPERIENCE AND QUALIFICATION REQUIREMENTS**

- Must have High School Diploma or G.E.D.
- Must possess knowledge of the Indian Child Welfare Act and Dakota cultures and values.
- Work with other departments and outside agencies.
- Ability to write basic plans and proposals
- Must be willing to work flexible hours as needed including evenings and weekends
- Must have valid MN Driver's License
- Must pass a pre-employment drug screen and submit to random drug screens

### **SUPERVISION**

Social Services Director

### **ESSENTIAL DUTIES and RESPONSIBILITIES**

- Coordinates and manages the summer camp programming relevant to Dakota culture.
- Plan Dakota cultural activities and events for families and youth.
- Responsible for the After-school programs.
- Plant and harvest a community garden with the youth.
- Plan and coordinate the end of school picnic.
- Plan and coordinate the graduation events.
- Maintain Multi-Purpose Building, computer lab, work-out room, and supplies for the building.
- Nature hikes foraging and plant identification.
- Knowledge of traditional foods and preparations.
- Advisor for Pejihutazizi Nanka Icacapi - Upper Sioux Youth Council.
- Oversees the Youth Recreation Assistant.
- Recruit and hire youth for summer employment.
- Be able to drive passenger vans or shuttle buses.
- Completes and submits reports to all agencies and organizations relative to the ICW Program.
- Prepares mailings and events to be placed in the Newsletter.
- Other duties as assigned.

**Native American Preference Applied**  
If interested, send Resume and Cover Letter  
to: Upper Sioux Community  
Attn: Social Services Director  
PO Box 147  
Granite Falls, MN 56241

(320) 564-3853 PO Box 147 | 5722 Travers Lane | Granite Falls, MN 56241 Fax: (320) 564-4482

[www.upper Sioux community-nsn.gov](http://www.upper Sioux community-nsn.gov)