



Employment Opportunity **UPPER SIOUX COMMUNITY**

Position: Environmental Director

Department: Office of the Environment

Hours: 8am-4:00pm

Salary: \$56,000 DOQ

Closing Date: Open until Filled

EDUCATION, PREFERRED EXPERIENCE AND QUALIFICATION REQUIREMENTS

- Bachelor's degree in Natural Resources, Environmental Science, related field, or demonstration of equivalent experience is required
- Organizational Development and Analysis
- Ordinance Development,
- Budgeting, Writing, and Administering Grants
- Rule-Making Process,
- Federal/Tribal law

SUPERVISION

Upper Sioux Board of Trustees

ESSENTIAL DUTIES and RESPONSIBILITIES

- Department management for the Office of the Environment.
- Prepare Environmental Management Plans and Implementation Programs for the USC
- General Environmental Assessment(s), Solid Waste Management, Program and Project Development and Management
- Ensuring Compliance to Regulatory Codes and Ordinances
- Grant Writing, and providing technical and administrative assistance for EPA GAP and 106 grant programs
- Assists in USC development matters, rendering technical advice to USC Board of Trustees regarding all environmental topics important to the USC
- Direct supervisor for Environmental Specialist

Native American Preference Applied

If interested, send Resume and Cover Letter to:

Upper Sioux Community

PO Box 147

Granite Falls, MN 56241

(320) 564-3853 PO Box 147 | 5722 Travers Lane | Granite Falls, MN 56241 Fax: (320) 564-4482

www.uppersiouxcommunity-nsn.gov