



EMPLOYMENT OPPORTUNITY UPPER SIOUX COMMUNITY

Position: Community Health Representative

Department: Health Services

Hours: 40 hours/week

Salary: Negotiable depending on experience/qualifications

Closing Date: Until filled.

EDUCATION, EXPERIENCE AND QUALIFICATION REQUIREMENTS

- High School Diploma or GED, health care experience a plus
- Must be reliable and willing to work a flexible schedule.
- Must possess good communication skills (verbal/written) and computer skills.
- Must have valid driver's license and insurance
- Must be willing to submit to a background check
- Must be willing to submit to pre-employment drug and random drug screening
- Possess First Aide and CPR Certificate or be willing to be certified.
- Must be willing to complete an online basic I.H.S. CHR training course.
- Must be physically able to carry out the needed tasks of this position.

SUPERVISION

Health Services Director

ESSENTIAL DUTIES and RESPONSIBILITIES

- Be able to take vitals, assess client health status and needs or willing to be trained
- Must be able to maintain record of vitals.
- Act as an advocate between community members and health care providers when needed.
- Be able to respond to questions and concerns of clients and family members.
- Make weekly home visit or calls to clients of all ages
- Plan health promotions/disease prevention programs, which address the health needs of the community.
- Provide health promotion/prevention information for individuals, families, families, and community.
- Carry out other duties as assigned.

Native American Preference Applied

If interested, application or send Resume and Cover Letter to:

Upper Sioux Community

Attn: Health Services Director

PO Box 147

Granite Falls, MN 56241

(Applications available at the Board of Trustees' office or the Health Administration building)

(320) 564-3853 PO Box 147 | 5722 Travers Lane | Granite Falls, MN 56241 Fax: (320) 564-4482

www.uppersiouxcommunity-nsn.gov