

## APPLICATION FOR EMPLOYMENT BUFFALO RESTORATION, INC.

Instructions: Print clearly in black or blue ink. Answer all questions. Sign and date the form.

<b>PERSONAL INFORMATION:</b>	<b>Date:</b> _____
Name _____	
Street Address _____	
City, State, Zip Code _____	
Phone Number (____) _____	E-Mail _____

How did you hear about our Company? Current Employee \_\_\_\_\_ Social Media \_\_\_\_\_ Employment Agency \_\_\_\_\_ Other \_\_\_\_\_

Are you eligible to work in the United States, and able to provide documentation to verify eligibility? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you over 18 years of age? Yes \_\_\_\_\_ No \_\_\_\_\_ Have a valid Montana drivers license? Yes \_\_\_\_\_ No \_\_\_\_\_

During the last 10 years, have you been convicted of a crime (excluding minor traffic violations), including DUI? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

A conviction will not necessarily disqualify you from employment. Such factors as the date of conviction, seriousness and/or nature of the crime and rehabilitation will be considered.

**POSITION/AVAILABILITY:**

Position Applied For \_\_\_\_\_ What date are you available to start work? \_\_\_\_\_

Type of employment desired: Full-time \_\_\_\_\_ Part-Time \_\_\_\_\_ Temporary \_\_\_\_\_ Seasonal \_\_\_\_\_

Availability: Weekends \_\_\_\_\_ Holidays \_\_\_\_\_ Evenings \_\_\_\_\_ On-Call \_\_\_\_\_ Out of Town \_\_\_\_\_

	Name and Location of School	Graduate?	Major/Degree
High School		Y / N	
College		Y / N	
Trade School		Y / N	
Other		Y / N	

Skills and Qualifications: Licenses, Skills, Training, Awards: \_\_\_\_\_

Have you ever served in the military? \_\_\_\_\_ Yes \_\_\_\_\_ No. Service Branch \_\_\_\_\_

Summarize any job-related training you received in the United States military \_\_\_\_\_

**Buffalo Restoration, Inc. is an equal opportunity employer. We do not discriminate based on race, religion, color, sex, age, national origin, marital status, military status, or disability.**

**EMPLOYMENT HISTORY:**

Employer: \_\_\_\_\_ Address: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Position Title: \_\_\_\_\_ Salary: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Job Description (duties, skills, equipment used): \_\_\_\_\_  
\_\_\_\_\_  
May We Contact This Employer (If no, why not)? \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Position Title: \_\_\_\_\_ Salary: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Job Description (duties, skills, equipment used): \_\_\_\_\_  
\_\_\_\_\_  
May We Contact This Employer (If no, why not)? \_\_\_\_\_  
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Employer: \_\_\_\_\_ Address: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Position Title: \_\_\_\_\_ Salary: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Job Description (duties, skills, equipment used): \_\_\_\_\_  
\_\_\_\_\_  
May We Contact This Employer (If no, why not)? \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

**References:** Name/Address/Phone of three references who are not relatives or former employers

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature \_\_\_\_\_ Date \_\_\_\_\_