

Job Opportunity

SOCIAL SERVICES WORKER

Upper Sioux Community

**Position requires 40 hours per week with on call for crisis.
Office hours are 8:00am to 5:00pm Monday through Friday.
Salary is dependent on experience.
Position reports to the Social Services Director.
Native American Preference Applied.
Closing Date for applications: Open Until Filled**

Qualification:

- **MSW or BA in Social Service/Human Services field preferred. A minimum of two years post-secondary education and equivalent of experience.**
- **Prefer knowledge of the Indian Child Welfare and Native American Culture.**
- **Knowledge of court procedures and child welfare laws preferred.**
- **Must be willing to attend trainings in area where further skills are needed or required.**
- **Must have a valid driver's license and vehicle insurance.**
- **Organization skills are a must.**

Duties:

- **Provide or arrange necessary social services for families, parents, children, and individuals as needed.**
- **Provide case management and keep understandable case notes current at all times.**
- **Keep case files updated at all times.**
- **Be a court advocate for all Upper Sioux Community children and families.**
- **Participate in Child Protection Team meeting with Yellow Medicine, Chippewa, and other counties as needed.**
- **Participate in the statewide Indian Child Welfare Advisory Council and attend their meetings.**
- **Attend county networking meetings as assigned.**
- **Manage and update all ICWA contract with the state and federal programs.**
- **Recruit foster care providers and Guardian ad litem.**
- **Prepare quarterly reports about the activity in your department.**
- **Other duties as assigned or needed.**

Send Resume and Cover Letter to:

**Social Services Director
Upper Sioux Community
PO Box 147
Granite Falls, MN 56241**